

## **DOCUMENTS REQUIRED**

- Original Passport or certified copy of every page (except for Capetown South Africa)
- Residence Visa
- Residence Permit
- Work Permit (temporary Work Permit for temporary residents)
- Customs Forms D.A.304 and P1.160 (in triplicate) must be presented to the Department of Customs
- Settler's Declaration Forms (in triplicate) to be completed upon arrival
- Letter from employer verifying that customer is moving to South Africa on contract
- Detailed Inventory, in English ("PBO" - packed by owner and "misc." - miscellaneous not acceptable)
- Keys for any locked items
- Weights and measures must be same on all shipping documents
- All necessary documents must be in Destination Agent's possession at least 7 days before arrival of the vessel
- Consultation with Destination Agent is recommended before above documents are completed

## **CUSTOMS REGULATIONS**

- **CUSTOMER MUST BE IN THE COUNTRY AT LEAST 10 DAYS BEFORE VESSEL ARRIVES TO ATTEND TO FORMALITIES PERTAINING TO CUSTOMS CLEARANCE**
- 100% inspection by Customs for all personal effects
- Temporary residents will be allowed to import used household goods and personal effects duty-free if they are in possession of a valid temporary Work Permit and goods have been in their possession for at least one year prior to import and work permit is valid for more than 6 months.
- Returning residents must have been out of South Africa for a continuous period of at least six months to qualify for duty-free import and work permit is valid for more than six months
- Duty-free importation of household goods and personal effects for foreign diplomats allowed upon receiving detailed inventory and a diplomatic clearance certificate completed and signed by Embassy/Consulate in South Africa and countersigned by the Department of Foreign Affairs

- "Ad Valorem" wharfage, terminal, examination fee, etc. are payable by owner on all shipments at destination and are additional to door-to-door charges

## **DUTIABLE/RESTRICTED ITEMS**

- Perfume and tobacco products
- New items, including new furniture, are subject to duties and taxes
- Alcohol is dutiable and taxable
  - Import Permit and special Removal Certificate required
  - Must be easily accessible in container
  - A list of the quantity and value must be provided
- Firearms require an Import Permit, Form SAP311, D.A.304 and P1.160 in triplicate. *There is no guarantee that the Import Permit will be granted by the authorities.* Therefore, customers must obtain the Import Permit prior to their move to prevent the possibility of the entire shipment being denied entry into South Africa.
  - A SAP312 will be issued by Customs allowing the importer 60 days to officially license the firearm with the South African police
  - Subject to 100% inspection and therefore must be easily accessible in the container
- Inherited goods may be imported duty-free provided the inheritor is in possession of a certified copy of the Last Will and Testament and a copy of the Death Certificate wherein the specific items are bequeathed
  - An Import Permit is also required
- Antiques (Import Permit and Antique Dealers Certificate is required)

## **PROHIBITED ITEMS**

- Drugs and narcotics
- Pornographic or objectionable materials
- Plants, seeds, bulbs, raw cotton
- Uncooked meat/poultry
- Honey, beeswax, bees and their larvae or eggs, used beehive appliances
- Uncut diamonds
- Unwrought gold
- Ammunition

## **MOTOR VEHICLES**

- No left-hand drive vehicles new or used purchased after January 1, 2000 will be allowed to be imported into South Africa

### **A. IMMIGRANTS**

- One auto per family which has been owned and used for at least one year prior to importation may be imported duty-free, but VAT of 14% is applicable
- Special Import Permit (in quadruplicate) must be obtained from the South African Embassy in country of origin or from the Department of Home Affairs in South Africa
- Once imported the auto cannot be sold or otherwise disposed of for two years
- Import Permit

- Original Passport
- Compliance Certificate/Letter of Authority

#### **B. RETURNING RESIDENTS**

- The auto has been owned and used for a minimum period of 12 months prior to export from origin
- The owner of the auto has been out of South Africa for a minimum unbroken period of 12 months
- Full duties and taxes apply unless owner can prove that when they originally left South Africa they had no intention of ever returning
- Import Permit must be obtained from the Import and Export Control
- Compliance Certificate/Letter of Authority

#### **C. TEMPORARY RESIDENT**

- Payment covering full duties and taxes must be lodged with South African Customs which is refundable at time of departure from South Africa
- Valid Temporary Permit is required
- Import Permit not applicable
- Compliance Certificate/Letter of Authority

#### **D. FOREIGN DIPLOMATS**

- Diplomatic Certificate required
- No duties or taxes apply
- Documents required:
  - Original Purchase Invoice
  - Original Registration Certificate
  - Forms D.A. 304A and P1.160 (in triplicate)
  - Passport
  - Import Permit
  - Temporary License

#### **PETS**

- Import Permit and Veterinary Certificate required
- Quarantine may be required
- Rabies vaccination 30 days prior to departure

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